

Schedule of Fees in New South Wales, Queensland & A.C.T
as of 1 January 2025 – excluding GST

1	Itemised Bills of Costs or Costs Statements – New South Wales / A.C.T	
	District, Supreme, Federal, High, Local, Magistrate & Family Courts	9.5% of professional costs as drawn
2	Itemised Bills of Costs or Costs Statements – Queensland	
	District, Supreme, Federal, High, Local, Magistrate & Family Courts	9.5% of professional costs as drawn, or at the scale allowance for drafting and producing plus care and consideration if drawn at scale
3	Certificates of Assessment (short form)	4.0% of professional costs certified
4	Certificates of Assessment (long form)	6.0% of professional costs certified
5	Advice, Negotiations, Notice of Objections, Submissions, Security for Costs Applications, Gross Sum Applications, Applications for Review and Appearance as Expert Witness, and all other services	<ul style="list-style-type: none"> - Director / Accredited Specialist / Associate Director - \$600.00 per hour - Senior Associate / Senior Costs Consultant - \$500.00 per hour - Lawyer / Costs Consultant - \$420.00 per hour
6	Appearance at Taxation (Half day – 5 hours at the relevant hourly rate) (Full day – 10 hours at relevant hourly rate)	<ul style="list-style-type: none"> - Director / Accredited Specialist / Associate Director - \$3,000.00 per half day - Senior Associate / Senior Costs Consultant - \$2,500.00 per half day - Lawyer / Costs Consultant - \$2,100.00 per half day
7	Court Appointed Costs Assessment	
	- Ambrose Allen	\$379.60 per hour
	- Kate Chan	\$379.60 per hour

We charge per hour and part thereof is rounded up.

TERMS OF TRADE

(as of 1 January 2025)

- A. Written instructions (emails or letters) will be required for us to commence work and our Schedule of Fees / Terms of Trade will be provided upon receipt of instructions.
- B. Our terms of payment are 30 days from date of invoice unless otherwise confirmed in writing by both parties.
- C. Payment of our fee is not conditional upon the recovery of your costs or the payment of money to you by your client.
- D. We reserve the right to charge interest on all accounts outstanding over 30 days, and any costs associated with the recovery of overdue accounts. Interest will be charged on overdue accounts at the RBA cash target rate plus 2%.
- E. We accept instructions to amend or add to a completed bill of costs but reserve the right to render a further memorandum of fees where applicable.
- F. Our percentage fee is based upon professional costs exclusive of disbursements. In drawing a Bill of Costs or Costs Statement, we will only include a claim for costs where we believe there is a reasonable basis for recovery.
- G. If we prepare bills or costs statements in taxable form for both party/party and solicitor/client costs together, we will charge you for preparation of the solicitor/client Bill of Costs / Costs Statement at our standard rate (see item 1 & 2 above) and additional work undertaken for conversion of the solicitor/client bill/statement to the party/party bill/statement at our hourly rate (see item 5 above).
- H. Our minimum fee is \$420.00 plus GST.
- I. Rapid Response Premium: should you require work completed within a significantly shorter timeframe than our standard timeframe, upon our engagement we will advise you in writing that a Rapid Response Premium will be charged - an additional 20% of the standard rates listed at paragraphs [1] to [4] above.
- J. We may require you to hold funds in trust to cover the entirety of our fees in any matter before we commence work on a matter. In our discretion, we insist on written confirmation of this. We may alternatively require funds being held in a solicitor's trust account of our nomination.
- K. If we have commenced work upon your instructions and you choose to terminate our services, you will be liable for our fees up to the date of termination. If your client chooses to transfer their matter from your firm to another law firm, you will still remain liable for our fees up to the date your client transfers their matter.
- L. Any variation to these terms must be confirmed in writing by Blackstone and the onus remains with the client to produce the varied terms in case of a dispute. The law of the relevant State or Territory is to be applied in case of a dispute.